(Form 2)

Proposal Format for Concept Study of Innovative Approach for Fuel Debris Retrieval and Feasibility Study of Essential Technology)

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| --- | --- |
| **(1) Project purpose, details and implementation method** | |
| \*Describe the purpose of this proposal in detail based on the background of decommissioning and contaminated water management so far. | |
| **CHECK ITEM**  \*Check if the following items are written in detail and check the box if applicable.  \*Please fill out all the basic points and the additional points are non-mandatory. | **CHECK**  **BOX** |
| **【Basic Point】**   * The purpose and contents of the operation are consistent with those of this Request for proposal and described in detail. |  |
| ☐ |
| **【Additional Point】**  　　　　　　　　　　　　　　　－ |  |
| **(2) Project Implementation Plan** | |
| \* Describe the implementation schedule for the operations you apply for (on a monthly basis).  \* Describe the implementation procedure in detail.  \* Establish and state milestones, that is, the concrete goals for fulfilling the implementation purposes.  \* Write down the reporting items at the committee’s quarterly progress report meeting (interim and final reports) you will attend in the schedule. | |
| **CHECK ITEM**  \*Check if the following items are written in detail and check the box if applicable.  \*Please fill out all the basic points and the additional points are non-mandatory. | **CHECK**  **BOX** |
| **【Basic Point】**   * The project implementation plan (schedule) is appropriate for the project purposes and contents. | ☐ |
| **【Additional Point】**   * The substantial evidence for implementing the project appropriately (staff, procedures, etc.) are written in the project implementation plan (schedule). * The project implementing procedures are created so that they will be conducted effectively. |  |
| ☐ |
| ☐ |
| **(3) Project Implementation Scheme** | |
| \* Provide a diagram of your project implementation scheme and state the number of persons engaged in the scheme and their roles.  \* List the top project manager and those involved in the leadership of the project including their brief personal history, specialized field and track record of similar projects.  \* Description of outsourcing, if scheduled.  \* In case of working with other companies as a consortium, state clearly which one is the representative company and which one is other company/organization which comprise the consortium. | |
| **CHECK ITEM**  \*Check if the following items are written in detail and check the box if applicable.  \*Please fill out all the basic points and the additional points are non-mandatory. | **CHECK**  **BOX** |
| **【Basic Point】**   * The structure diagram and roles of the operation are consistent with the contents of the project. * The number of personnel needed for executing the project is ensured. * The number of needed personnel, the structure, and the sharing roles are written clearly. | ☐  ☐  ☐ |
| **【Additional Point】**   * The company has a structure to respond with requests from the management office of this project promptly and flexibly. * The company has a structure to proceed with the project immediately after conclusion of the contract. | ☐  ☐ |
| **(4) Track Record of Other Projects** | |
| \* Describe your organization's track record of similar projects. Include the following items:  ・Project name, project overview, fiscal year(s) of the project, project owner (if it is your own project, state so); and  ・The concrete evidence that the above records are usable for this proposal.  \* List major full-time personnel solely committed to this project including their specialized field and track record of similar projects (excluding those personnel listed in the above item (3)).  \*In case of working with other companies as a consortium, state clearly which company/organization implemented each similar project. | |
| **CHECK ITEM**  \*Check if the following items are written in detail and check the box if applicable.  \*Please fill out all the basic points and the additional points are non-mandatory. | **CHECK**  **BOX** |
| **【Basic Point】**   * The company’s expert knowledge and accumulated know-how is enough to implement the project. | ☐ |
| **【Additional Point】**   * The company has technical findings and expert knowledge related to the project as well as accumulated know-how and such. * The company has experience in other projects and the network of specialized institutions which are usable for implementing this project. * (In case of C/S for Innovative Approach) Proposer has experience in implementing similar method, and project related to decommissioning by managing through the entire project and process as an organization. * (In case of F/S for Innovative Approach) Proposer has experience in the proposed technology and/or the existing technology as a basis for the proposed technology (including feasible idea) as an organization. | ☐  ☐  ☐  ☐ |
| **(5) Financial Basis and Management System** | |
| \*Explain and show the evidence that your fiscal condition is good enough to implement this project smoothly.  \*State your adequate system (persons in charge and their role) for financial management (filing and storing of written evidences for expenditures).  \*In case of working with other companies as a consortium, state the above items for every company/organization. | |
| **CHECK ITEM**  \*Check if the following items are written in detail and check the box if applicable.  \*Please fill out all the basic points and the additional points are non-mandatory. | **CHECK BOX** |
| **【Basic Point】**   * The company has the financial basis for implementing this project (and has a system of organizing and storing evidential documents of expenditure, etc.) * It is confirmed that the company can do accounting work without fault for this project as a contractor. | ☐  ☐ |
| **【Additional Point】**  － |  |
| **(6) Total Project Cost** | |
| \*Describe necessary expenses according to 10. (1) "Expenditure Classification" of the subsidy application procedure. Note that the expense items listed below are only provided as examples.  \*In case of working with other companies as a consortium, state clearly the labor cost and the project cost of each company/organization.  \* Show the amounts in Japanese currency.  \*The amount of consumption tax and local consumption tax shall be excluded from each expense item. | |
| Ⅰ　Labor cost | |
| Ⅱ　Operating cost  [1] Expenses for raw materials  [2] Consumables  [3] Design, manufacturing and processing  [4] Facility and equipment,  [5] goods purchase  [6] Research  [7] Outsourcing  [8] Travel  [9] Reward  [10] Rent and depreciation  [11] Other necessities | |
| Total amount　　　　　　　　 　　 thousand yen  （\*The total amount shall not exceed the upper limit of the subsidy. If exceeding, you will be not subject to the evaluation.） | |
| **CHECK ITEM**  \*Check if the following items are written in detail and check the box if applicable. | **CHECK**  **BOX** |
| * The necessary expense is divided into the categories as shown in the “XX expense” of guideline of the applicants. * The total amount doesn’t exceed the upper limit of the subsidy. | ☐  ☐ |

You are required to write down all the items from (1) to (6) . If any of the items are omitted, you will be not subject to the evaluation.

\*Size of the column is allowed to be adjusted and figures and tables can be attached to this file.